

Institute of Southern Punjab, Multan
Semester Freeze Application

Name: _____

Registration #: _____ Class: _____

I understand that:

1. Freezing of studies is permissible before the commencement of a semester, with the permission of the Chairperson/Head of a Department. Freezing of studies for a Bachelor degree program is not allowed for more than two semesters. For a Master's degree program the maximum limit shall be two semesters in total. However, not more than two semesters in succession shall be allowed to be frozen at a time.
2. I may re-enroll in the same semester which has been frozen.
3. The semester fees of the frozen semester, if already paid, shall be allowed to roll over.
4. Freezing shall only become effective when appropriately notified, failing which my name may be struck off the rolls. In such a case, resumption of studies shall only be allowed to me after payment of Admission Fee and balance fee if any.

Reason for Freezing: _____

Clearance from Accounts Department (To Date):- _____

Account Officer Name

Date

Accounts officer Signature

Examination Status of Applicant:-

- a) Appeared in last final examination of semester-----/Date:-----
- b) Mention current status (to date status) Active/Dropped/Rejoined/Left

Examination Officer Name

Date

Examination officer Signature

Student Name & Signature

Dated _____

(Registration office use only)

Action taken by Assistant Registrar Memo No# -----

Action taken by MIS Manager Status Updated: ----- SMS Sent-----

Additional Registrar